

## **EXPLANATION OF REASONS FOR AMENDMENT TO THE CALIFORNIA HOUSING FINANCE AGENCY CONFLICT-OF-INTEREST CODE**

The California Housing Finance Agency (“CalHFA” or “Agency”) is amending its Conflict-of-Interest Code to: (1) add a new division; (2) add new positions; (3) delete titles of positions that are not being utilized by the Agency; (4) rename titles of existing positions; and (5) amend disclosure categories attributable to the level that respective positions make, participate in the making of, or influence decisions. The specific amendments and an explanation of each amendment are as follows:

### **1. ADD NEW DIVISIONS**

#### **Enterprise Risk Management and Compliance**

### **2. ADD NEW POSITIONS**

These new positions are hereby added and make, participate in the making of, or influence decisions to extent of the following disclosure categories:

#### **Financing**

- Credit Officer (CEA) is assigned to disclosure categories 1, 2, and 4 because this officer participates in governmental decisions on agency-wide policy and budget.
- Risk Manager is assigned to disclosure categories 1, 2, and 4 because this position, participates in governmental decisions on agency-wide policy and budget.
- Research Data Analyst (all levels) is assigned to disclosure categories 3 and 4 because this position, at all levels, participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.

#### **Information Technology**

- Information Technology Manager (all levels) is assigned to disclosure categories 3 and 4 because this position, at all levels, participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.
- Information Technology Supervisor (all levels) is assigned to disclosure categories 3 and 4 because this position, at all levels, participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.
- Information Technology Specialist (all levels) is assigned to disclosure categories 3 and 4 because this position, at all levels, participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.

#### **Marketing**

- Information Officer (all levels) is assigned to disclosure categories 3 and 4 because this position participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.
- Information Technology Specialist (all levels) is assigned to disclosure categories 3 and 4 because this position participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.

### **Single Family**

- Information Technology Associate is assigned to disclosure categories 3 and 4 because this position participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.

### **Multifamily Programs**

- Information Technology Associate is assigned to disclosure categories 3 and 4 because this position participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.

### **Enterprise Risk Management**

- Information Technology Supervisor (all levels) is assigned to disclosure categories 3 and 4 because this position participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.
- Staff Services Manager (all levels) is assigned to disclosure categories 3 and 4 because this position participates in making governmental decisions on division-wide contracts, expenditures, and vendor selection.

## **3. DELETE TITLES OF POSITIONS THAT ARE NOT BEING UTILIZED BY THE AGENCY**

The following positions are not being utilized by the Agency and may be deleted:

### **Information Technology**

- Systems Software Specialist III (Supervisory)
- Senior Programmer Analyst (Supervisor)
- Systems Software Specialist II (Technical) (Network Systems Administration)
- Data Processing Manager II (Information Security Officer)
- Staff Information Systems Analyst (Specialist) (Network Systems Administration)
- Associate Information Systems Analyst (Specialist) (Technical Support & Procurement Administration)

### **Financing**

- Accounting Administrator III
- Housing Finance Officer
- Financing Specialist

### **Single Family**

- Deputy Director

### **Multifamily**

- Credit Officer (CEA)

## **4. RENAME TITLES OF POSITIONS**

Other than title changes, there have been no changes to the respective duty statements warranting revisions to position's current level of disclosure:

### **Executive**

- "Director of Legislation and CalHFA Mortgage Assistance Corporation" is renamed to Director of Legislation

- “Director of Business Affairs and Governmental Relations” is renamed to Director of Business Development and Stakeholder Relations

### **Enterprise Risk Management**

- “Director of Enterprise Risk Management” is renamed to Director of Enterprise Risk Management and Compliance

### **Legal**

- “Assistant Chief Counsel” is renamed to Attorney, Assistant Chief Counsel

### **Single Family**

- “Director of Homeownership (Single Family Lending)” is renamed to Director of Homeownership Program

### **Multifamily**

- “Deputy Director MF Programs” is renamed to Deputy Director of Multifamily Programs

## **5. AMEND DISCLOSURE CATEGORIES ATTRIBUTABLE TO POSITIONS**

These positions make, participate in the making of, or influence decisions warranting the following amended levels of disclosure:

### **Financing**

- Director of Financing is revised to include disclosure categories 1, 2, 3 and 4 because this cabinet-level officer participates in governmental decisions on agency-wide policy and budget.

### **Fiscal Services**

- Comptroller is revised to include disclosure categories 1, 2, 3 and 4 because this position participates in governmental decisions on agency-wide policy and budget.
- Deputy Comptroller is revised to include disclosure categories 2, 3 and 4 because this position participates in governmental decisions on agency-wide policy and budget.

### **Information Technology**

- Chief Information Officer is revised to include disclosure categories 1, 2, 3 and 4 because this cabinet-level officer participates in governmental decisions on agency-wide policy and budget.

### **Marketing**

- Director of Marketing is revised to include disclosure categories 1, 2, 3 and 4 because this cabinet-level officer participates in governmental decisions on agency-wide policy and budget.

### **Single Family**

- Director of Homeownership Program is revised to include disclosure categories 1, 2, 3 and 4 because this cabinet-level officer participates in governmental decisions on agency-wide policy and budget.

### **Multifamily Programs**

- Director of Multifamily Programs is revised to include disclosure categories 1, 2, 3 and 4

because this cabinet-level officer participates in governmental decisions on agency-wide policy and budget.

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